

Who can I enroll?

To be covered on our medical, dental, or vision plans, your family member must meet the definition of a dependent¹:

Spouse/Domestic Partner

Spouse

Your lawful spouse, unless legally separated. ("Lawful spouse" means a legal union of two persons that was validly formed in any jurisdiction.)

Domestic Partner²

Your domestic partner of the subscriber. Domestic partnership that are **not** documented in a state domestic partnership registry must meet all requirements as stated in the signed "Affidavit of Domestic Partnership."

Child under age 26

- A natural offspring of either you or your spouse, or both.
- A legally adopted child of either you or your spouse, or both.
- A child placed with you for the purpose of legal adoption in accordance with state law. "Placed" for adoption means assumption and retention by you of a legal obligation for total or partial support of a child in anticipation of adoption of such child.
- Legally placed ward or foster child of you or your spouse. There must be a court or other order signed by a judge or state agency, which grants guardianship of the child to you or your spouse as of a specific date. When the court order terminates or expires, the child is no longer an eligible child.

Disabled child

- A dependent child age 26 or older incapable of self-support due to a developmental or physical disability that occurred before age 26 may be an eligible dependent when the child is chiefly dependent upon you for support and maintenance. A Request for Certification of Handicapped Dependent must be completed and submitted through the group. The group must approve the request for certification before coverage can become effective.

¹ Dependents are defined in the Summary Plan Description. We have made every attempt to ensure the accuracy of this information. However, if there is any discrepancy between this summary and the Summary Plan Description, the Summary Plan Description and other legal documents will govern.

² All rights, benefits and obligations afforded to a "spouse" under this plan will also be afforded to an eligible domestic partner.

What do you need from me?

To make sure that only eligible dependents are covered on our plans, we ask that you provide us with documentation to confirm that your family is eligible. **Please provide any one of the following documents for your spouse/domestic partner and/or your child(ren):**

Supporting Documentation	Spouse/ Domestic Partner	Child(ren) ³
Federal Income Tax Return		
Copy of the first page of your prior tax year's federal income tax return (black out financial information and any dependent's social security number):		
<ul style="list-style-type: none"> • Married filing jointly • Married filing separately (both your and your spouse's prior tax return) • Child(ren) listed as dependents 	<ul style="list-style-type: none"> ✓ ✓ 	<ul style="list-style-type: none"> ✓
Marriage Certificate/Domestic Partner Registration/ Declaration of Common Law Marriage		
Copy of legal marriage certificate (or license), or copy of domestic partner ⁴ registration, or copy of presently valid affidavit or declaration of Common Law Marriage from any State that recognizes Common Law Marriage; AND		
<ul style="list-style-type: none"> • Proof of common residency (such as a utility bill) OR • Proof of financial interdependency (such as a shared bank statement – black out financial information). 	<ul style="list-style-type: none"> ✓ ✓ 	
Birth Certificate/Adoption Certificate/Decree		
<ul style="list-style-type: none"> • Copy of birth certificate showing you and/or your spouse/ domestic partner as the parent. • Copy of certificate or decree of adoption showing you and/ or your spouse/domestic partner as the parent. 		<ul style="list-style-type: none"> ✓ ✓
Court Orders		
<ul style="list-style-type: none"> • Copy of official court order (divorce decree/custody agreement) showing the parent/child relationship with you or your spouse/domestic partner. • Copy of legal guardianship papers issued by the courts showing the guardian/child relationship with you or your spouse/ domestic partner. • Copy of a Qualified Medical Support Order (QMSO). • Copy of court or other order signed by a judge or state agency, which grants guardianship of the child to the you or your spouse as of a specific date. 		<ul style="list-style-type: none"> ✓ ✓ ✓ ✓

³ Additional documentation is required for disabled children age 26 and over.

⁴ Domestic partners must also provide a Declaration of Partner's/Partner's Children's Tax Status form.